

How to fill out an Arizona title

Arizona Certificate of Title · 9 of 13 boxes are the seller's · rules as of 2026-08-23

This sheet is not the title. It is the checklist to keep beside one. The last line printed on the back of the certificate reads Void If Altered Or Erased, and the department means it literally. Write in ink and write once. ADOT's signature rule is that the signature provided on any legal document accepted by the Division must be in ink and may not contain any alterations, white-outs or cross-outs.

Who has to sign

You, on the Seller Signature line	One line for one owner, a second line underneath for a co-owner. Sign the way your name is printed on the face of the title.
You again, in Seller Name(s) (printed)	ADOT's manual notes that the seller's printed name is not required on the back of the title if the Division can verify the signature. Print it anyway; verification is somebody else's judgement call.
Both owners, if the Legal Status reads AND or AND/OR	Only OR lets one of two owners sign alone. Look at the word printed on the face before you assume.
The buyer, on the Buyer Signature line	The buyer signs and prints in the right-hand half, and adds a street address. Their address is the one MVD requires; yours is optional on this document.
Nobody, in front of a notary	There is no notary block in this part of the certificate. The only acknowledgement printed anywhere on an Arizona title is in the LIEN RELEASE section on the front, and ADOT records that as of September 24, 2022 a notary is no longer required on the Lien Release section of the title.
No private seller, in the reassignment panels	The three DEALER REASSIGNMENT blocks below are licensed dealers' only. Private parties cannot reassign the title to a new owner.

Every box, in the order you meet it

#	WHO	BOX	WHAT GOES IN IT
0	YOU	Before any box: find out whether you have a title	Sign in to AZ MVD Now and look at the vehicle. Arizona stores title information electronically and you no longer automatically receive a paper title, so there may be nothing to sign. Watch out: If there is no paper, do not order one out of habit. Either run the sale through eTitle Transfer, which needs no document at all, or complete a Title Transfer Bill of Sale on form 38-1306 instead.
1	YOU	Odometer Reading (no tenths)	The shaded window at the top left of the block. Whole miles, copied off the dash, with no comma and nothing after the decimal point. Watch out: This is the one figure that cannot be tidied later. A correction has to be made before the transfer and on a different document, never on this one.
2	YOU	The miles and kilometers boxes	Two small squares immediately to the right of the reading. Tick one. Watch out: If a kilometre car ever reaches an Arizona counter, ADOT's instruction to its own staff is that no conversion will be completed. Ticking the wrong box changes the recorded mileage by a factor of 1.6.
3	YOU	The two exception boxes	Mileage in excess of the odometer mechanical limits, and NOT Actual Mileage, WARNING - ODOMETER DISCREPANCY. Leave both alone unless one is true. Watch out: When neither box is checked, ADOT reads the entry as actual mileage. That is a certification, not a default, and the sentence above your signature says so.
4	YOU	Seller Signature	The first line under Seller Must Complete. Sign it the way your name is printed on the face of the certificate. Watch out: You may sign less of your name than is printed but never more. Add a middle name that is not on the face and the buyer needs a One and the Same Certificate to go with it.
5	YOU	The second Seller Signature line	There for a co-owner. Whether it has to be used is decided by the Legal Status word printed on the front: OR, AND or AND/OR. Watch out: OR is the only one where a single owner can sell alone. On AND and AND/OR titles a missing second signature stops the transaction at the counter, after the car has gone.
6	YOU	Seller Name(s) (printed)	Your name in block capitals under the signature, and a co-owner's beside it. Watch out: ADOT treats this as optional where the Division can verify the signature. Filling it in costs nothing and removes a judgement call from somebody who has never seen your handwriting.
7	YOU	Seller Street Address	Where you live, on the line under the printed name. Watch out: The department does not require it here, though it warns there may be times when the Division will require proof of address. The buyer's address, on the other side of the block, is not optional at all.

#	WHO	BOX	WHAT GOES IN IT
8	DEALER	Dealer Number	The box at the bottom left, beside the sale date. It carries a licensed dealer's number. Watch out: On a private sale it stays empty. Writing anything in it tells MVD a dealer handled the transaction, which is a claim the Enforcement and Compliance Division takes an interest in.
9	YOU	Sale Date	The day the buyer takes the car. It starts the buyer's fifteen-day clock and your ten-day one. Watch out: Once written it is fixed: the sale date cannot be changed or altered. Correcting it later means a Statement of Error signed by you, after the buyer has already been charged a penalty.
10	BUYER	Buyer Signature, printed name and street address	Three lines in the right-hand half. The signature acknowledges the mileage you certified. Watch out: The buyer's full street address is genuinely required, on the title or on the application, before a new certificate can be issued. A post-office box on its own is not an address.
11	LENDER	The new lienholder lines	Driver licence or EIN, name, street address and lien date, for whoever is financing the buyer. Watch out: If nobody is, the field label asks for the word NONE rather than a blank. A blank invites somebody to fill it in later, and the certificate is void if altered.
12	DEALER	The three DEALER REASSIGNMENT panels	Everything below the transfer block. Each panel is a complete transfer with its own odometer window, so a dealer can pass a car on without a new title being printed. Watch out: Private parties cannot reassign the title to a new owner. If the transfer block above is already used up, the answer is a Title Transfer Bill of Sale, not the next panel down.

Before the plate comes off the car

- **Check whether a paper title exists first** — Arizona holds most titles electronically. Reaching for a document you have never seen is how a Saturday sale becomes a six-week wait.
- **Read the Legal Status word on the front** — OR, AND and AND/OR decide whether one signature is enough. It is printed between the owners' names and it is easy to miss.
- **Sign no more of your name than the title shows** — Less is allowed, more is not, and more costs the buyer an extra certificate.
- **Whole miles, one box ticked, no tenths** — The mileage window is the only entry on the sheet that cannot be corrected on the sheet.
- **Write NONE rather than leaving a line empty** — The new lienholder field asks for the word. An empty line on a document that is void if altered is an invitation.
- **Do not write in a DEALER REASSIGNMENT panel** — Three of them sit under the block you want, they look identical, and a private seller may not use any of them.

TRANSFER OF OWNERSHIP

Federal and State law requires that the seller state the vehicle mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The buyer has **15 days** to apply for a new vehicle title in order to avoid penalty charges, whether or not the vehicle is being used. This time period is subject to legislative change.

1 2	1 Odometer Reading (no tenths) ☐ miles ☐ kilometers	CAUTION READ CAREFULLY BEFORE YOU CHECK A BOX	☐ Mileage in excess of the odometer mechanical limits. ☐ NOT Actual Mileage, WARNING – ODOMETER DISCREPANCY.
	I agree to the release of vehicle ownership to the identified buyer and certify to the best of my knowledge that the odometer reading is the actual mileage unless one of the boxes above is checked.		I am aware of the above odometer certification made by the seller.
	Seller Must Complete		Buyer Must Complete
3 4 5 6 7 8	Seller Signature Seller Signature Seller Name(s) (printed) Seller Street Address Dealer Number 4 Sale Date 6	5	Buyer Signature Buyer Name (printed) Buyer Street Address New Lienholder Driver License or EIN New Lienholder Name (if no lien, write NONE) New Lienholder Street Address Lien Date

DEALER REASSIGNMENT

Buyer Name (printed)		Sale Date	
Street Address		City	State Zip
New Lienholder Driver License or EIN	New Lienholder Name and Street Address (if no lien, write NONE)		Lien Date
Odometer Reading (no tenths) ☐ miles ☐ kilometers			
☐ Mileage in excess of the odometer mechanical limits. ☐ NOT Actual Mileage, WARNING – ODOMETER DISCREPANCY.			
I agree to the release of vehicle ownership and certify to the best of my knowledge that the odometer reading is the actual mileage unless one of the boxes above is checked.			
Dealership Name	Dealer Number	Agent Name	Agent Signature
I am aware of the above odometer certification made by the seller.		Buyer Signature	

DEALER REASSIGNMENT

Buyer Name (printed)		Sale Date	
Street Address		City	State Zip
New Lienholder Driver License or EIN	New Lienholder Name and Street Address (if no lien, write NONE)		Lien Date
Odometer Reading (no tenths) ☐ miles ☐ kilometers			
☐ Mileage in excess of the odometer mechanical limits. ☐ NOT Actual Mileage, WARNING – ODOMETER DISCREPANCY.			
I agree to the release of vehicle ownership and certify to the best of my knowledge that the odometer reading is the actual mileage unless one of the boxes above is checked.			
Dealership Name	Dealer Number	Agent Name	Agent Signature
I am aware of the above odometer certification made by the seller.		Buyer Signature	

DEALER REASSIGNMENT

Buyer Name (printed)		Sale Date	
Street Address		City	State Zip
New Lienholder Driver License or EIN	New Lienholder Name and Street Address (if no lien, write NONE)		Lien Date
Odometer Reading (no tenths) ☐ miles ☐ kilometers			
☐ Mileage in excess of the odometer mechanical limits. ☐ NOT Actual Mileage, WARNING – ODOMETER DISCREPANCY.			
I agree to the release of vehicle ownership and certify to the best of my knowledge that the odometer reading is the actual mileage unless one of the boxes above is checked.			
Dealership Name	Dealer Number	Agent Name	Agent Signature
I am aware of the above odometer certification made by the seller.		Buyer Signature	

No Additional Reassignments Permitted**Last Buyer Must Apply For Title****Void If Altered Or Erased**

ARIZONA CERTIFICATE OF TITLE																							
ADOT Motor Vehicle Division 48-7200 REV 1/16 azdot.gov		Inventory Control 33220501		1																			
Vehicle Identification Number	Year	Make	Model	Body Style	2																		
First Registered	List Price	Mobile Home Manufacturer	Unit Number		3																		
4																							
5																							
6																							
7																							
8																							
9																							
10																							
11																							
Title Number	Issue Date	Film Number	Odometer Reading (no tenths) *		12																		
Previous Title Number	State	Issue Date	Previous Film Number		13																		
Previous Brand	State	Previous Brand	State	Other States With Brands	14																		
Owners/Lessees	Arizona Brands				15																		
16																							
17																							
18																							
19																							
20																							
Lienholder(s) as of print date. (Additional liens may exist. Check Motor Vehicle Inquiry on https://service.azdot.com to find all current liens.)																							
<table border="1"> <thead> <tr> <th colspan="2">LIEN RELEASE</th> <th colspan="2">Acknowledged before me this date</th> <th colspan="2">Notary Public Signature</th> </tr> </thead> <tbody> <tr> <td>Lienholder Name</td> <td></td> <td>Date</td> <td></td> <td>County</td> <td>State</td> </tr> <tr> <td>Lien Amount</td> <td>Lienholder Signature</td> <td></td> <td></td> <td></td> <td>Commission Expires</td> </tr> </tbody> </table>						LIEN RELEASE		Acknowledged before me this date		Notary Public Signature		Lienholder Name		Date		County	State	Lien Amount	Lienholder Signature				Commission Expires
LIEN RELEASE		Acknowledged before me this date		Notary Public Signature																			
Lienholder Name		Date		County	State																		
Lien Amount	Lienholder Signature				Commission Expires																		
VOID WITHOUT EAGLE WATERMARK OR IF ALTERED OR ERASED																							

Odometer Reading (no units) 88412 ☒ miles ☐ kilometers		CAUTION READ CAREFULLY BEFORE YOU CHECK A BOX		☐ Mileage in excess of the odometer mechanical limits. ☐ NOT Actual Mileage. WARNING – ODOMETER DISCREPANCY.	
I agree to the release of vehicle ownership to the identified buyer and certify to the best of my knowledge that the odometer reading is the actual mileage unless one of the boxes above is checked.			I am aware of the above odometer certification made by the seller.		
Seller Must Complete			Buyer Must Complete		
Seller Signature Rosalind Teague			Buyer Signature Emiliano Bustos		
Seller Signature			Buyer Name (printed) Emiliano J. Bustos		
Seller Name (printed) Rosalind M. Teague			Buyer Street Address 7734 W Cortaro Farms Rd, Marana, AZ 85653		
Seller Street Address 4218 E Weber Dr, Tempe, AZ 85281			New Lienholder Driver License or EIN		New Lienholder Name (if no lien, write NONE) NONE
Dealer Number		Sale Date 08/12/2026	New Lienholder Street Address		Lien Date

Every rule here is transcribed from ADOT MVD Dealer Licensing manual, Title Document Overview and the Arizona Department of Transportation, Motor Vehicle Division's own pages. Plain-language help with a form, not legal advice — where our wording and the agency's differ, theirs governs.