

How to fill out Form 853 — DMV Refund Request

sellmycarhub.com

Alaska - written against Form 853 (Rev 06/2023), issued under no statute is named on the form; the Division prints its own refund policy as six conditions on the face of it and asks you to tick each one

/forms/alaska/853-dmv-refund-request/

Alaska registers vehicles biennially, which means a seller can be a long way into a paid period when the car goes. This is the one-page request that asks for some of it back, and it is unusually honest about its own limits: six conditions are printed on the face, each with a tick box, and between them they refuse most of the refunds people expect. The two that matter to a seller are the first and the fourth - registration is considered used from the first day of the period, and a vehicle sold before the period starts needs the pending status updated with the Division and proof of the sale attached.

This sheet is not the form. Download the blank Form 853 from the Alaska Division of Motor Vehicles, Department of Administration at <https://dmv.alaska.gov/media/kvpdxuqd/853.pdf?f=alaska-853.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Tick the conditions that apply	Six of them down the head of the form, each with its own box. Watch out: Read them as a checklist of what has to be true and what has to be in the envelope. Two of the six will refuse most requests on their own.
2	YOU	Customer or business name	The name the registration was paid under, which is the name a cheque will be written to. Watch out: If the vehicle was registered by a business and paid for personally, say which in the reason block - the Division refunds the payer.
3	YOU	Alaska driver's licence number	Your identification, beside the plate number. Watch out: It is how the Division finds the transaction you paid for. Without it they have a name and a plate and a longer search.
4	YOU	Vehicle or boat plate number	The plate the registration was issued against. Watch out: On a sold vehicle the plate is still on the car - read it off your copy of the registration or off the sale notice you filed.
5	YOU	Why you are asking	The reason block: what happened, when, and what is attached. Watch out: Dates do the work. The date of sale, the date the notice was filed, and the date the registration period began are the three facts the request turns on.
6	YOU	The last line of the reason, then sign in ink	The fifth ruled line finishes the account; under it the authorisation row certifies that the facts are true and the documents are attached, with a date and a signature written in pen. Watch out: Then wait properly: the form says eight to twelve weeks, and chasing it in week three tells you nothing you do not already know.

What gets this one rejected

- Asking for a partial month. The first condition is explicit that partial months cannot be refunded, and Alaska's periods are long, so the arithmetic is unforgiving.
- Asking for last year's registration back. Current year only, no prior registration - the second condition, and the one that turns a forgotten refund into no refund.
- Filing it without telling the Division the vehicle was sold. The fourth condition requires the pending vehicle status to be updated first, which is the ten-day notice you should already have filed.
- Sending nothing with it. The form's own authorisation line has you certify that you have attached all required documents listed above, and the conditions name what those are.
- Expecting it quickly. The form says the Division processes within 8 to 12 weeks and will send notice if the request is denied or more information is needed.

☒ Amber is what you write ☐ Grey is a block somebody else completes The completed example follows overleaf.

Read off Form 853 (Rev 06/2023) and the Alaska Division of Motor Vehicles, Department of Administration's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

sellmycarhub.com

DMV Refund Request

Please email doa.dmv.refund@alaska.gov or mail to

DOA DMV REFUNDS

4001 Ingra Street Suite 101

Anchorage AK 99503

If we have questions we will email you or call you so please make sure you have your correct contact information. We process within 8 to 12 weeks and will send you notice if you are denied or we need more information. If your refund is approved, a check will be mailed. Please read carefully and sign at bottom.

- 1 ☒ Registration is considered used the first day the registration period starts. We can't refund partial months and must have the tabs/plates and registration attached to the request to process.
- ☒ DMV can refund for current year only, no prior registration.
- ☐ If vehicle is totaled/junked prior to the registration period and then proof must be attached to this request.
- ☒ If vehicle sold, prior to the start of the registration period, the pending vehicle status must be updated with the DMV and proof of the sale must be attached.
- ☐ No refunds for online services which includes- driving tests, duplicate or renewal DL/ID and driving records.
- ☐ Fees for personalized plate requests are non-refundable unless the plate selection is rejected by DMV and the letter is attached.

2 **Customer/Business Name:** Talia R. Sturdevant

Mailing Address: 3712 Pioneer Loop

City: Palmer

State: AK

Zip: 99645

Phone: (907) 555-0142

EMAIL: t.sturdevant@example.com

3 **Alaska Driver's License Number:** 4820917

Vehicle/Boat Plate Number: NHV 725

Why Refund Request Reason:

5 *Vehicle sold 08/18/2026, before the new registration period began on 09/01/2026. Sale reported to DMV 08/20/2026 and the pending transfer has been updated. Plate stays on the vehicle under AS 28.10.271(a); unused tabs and the registration certificate are attached.*

6 *Refund requested for the unused 09/2026-08/2028 registration period.*

Authorization: The facts provided are true and correct & I have attached all required documents listed above.

Date:

Signature:

FOR OFFICIAL USE ONLY

Audited: _____ Approved: _____ Denied: _____
IRIS Coding: _____ ID: _____ Amount: \$ _____
ALVIN Coding: \$ _____ / \$ _____ / \$ _____ / \$ _____