



ALABAMA DEPARTMENT OF REVENUE MOTOR VEHICLE DIVISION

P.O. Box 327640 • Montgomery, AL 36132-7640
www.revenue.alabama.gov

MVT 5-9
6/23

Inspection Form

This form is used by a licensing official to appoint a deputy for the purpose of physically inspecting a motor vehicle, manufactured home or vessel when the owner is unable to bring it to the licensing official for inspection.

Part I – To be completed by Owner (Owner/Lienholder & Vehicle Information)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	G	C	E	C	1	4	H	9	R	E	2	9	1	7	4	6			
VEHICLE IDENTIFICATION NUMBER, SERIAL NUMBER OR HULL IDENTIFICATION NUMBER																			

2	1994	Chevrolet	C1500	White	8
	YEAR	MAKE	MODEL	COLOR	CYLINDERS

3 Owner 1 Name: Darnell R. Pettway Owner 2 Name: _____

4 Resident Physical Address: 1427 Cahaba Bend Rd Trussville AL 35173

Mailing Address: 1427 Cahaba Bend Rd Trussville AL 35173

5 Lienholder Name: _____ Lien Date: _____

Lienholder Address: _____

Part II – To be completed by Owner (Appointment of Licensing Official by Owner)

6 I hereby appoint Terrance W. Kilgore of Jefferson, Alabama as my attorney-in-fact, to sign
(Licensing Official) (County)

my name and do all things necessary to apply for a title on the above vehicle, manufactured home or vessel.

Owner Signature: Darnell Pettway Date: 08/07/2026

Part III – To be completed by Licensing Official (Appointment of Deputy by a Licensing Official)

I, the undersigned, hereby appoint the government official in Part IV as my deputy for the purpose of physical inspection required of me personally or through any of my deputies as provided under Chapter 8 of Title 32.

7 Licensing Official's Name (Printed): _____

Licensing Official's Signature: _____ Date: _____

Part IV – To be completed by Government Official (Vehicle Inspection by a Government Official)

I hereby certify that I have completed physical inspection of the above referenced motor vehicle, manufactured home or vessel and that the information on the vehicle matches the information listed on this form.

8 Government Official's Name (Printed): _____

Government Official's Agency Name: _____

Government Official's Signature: _____ Date: _____

How to fill out MVT 5-9 — Inspection Form

sellmycarhub.com

Alabama · written against MVT 5-9 (6/23), issued under Code of Ala. 1975, Section 32-8-34; Chapter 8 of Title 32/[forms/alabama/mvt5-9-inspection-form/](https://www.revenue.alabama.gov/forms/alabama/mvt5-9-inspection-form/)

The way an Alabama title application happens when the vehicle cannot be driven to the counter. Every application carries a designated agent's certificate that the vehicle has been physically inspected, so a car that will not start, a boat trailer on a farm or a vehicle sitting three counties away creates a real problem. This form solves it in four parts: the owner appoints the licensing official as attorney-in-fact, and the licensing official appoints a government official nearer the vehicle as a deputy to go and look at it.

This sheet is not the form. Download the blank MVT 5-9 from the Alabama Department of Revenue, Motor Vehicle Division at <https://www.revenue.alabama.gov/wp-content/uploads/2023/12/MVT-5-9-6-23.pdf> — always take the current revision from the agency rather than a copy. Print this and keep it beside you while you complete theirs.

Every line, in the order you meet it

1	YOU	Part I - the identification number	The vehicle identification number, serial number or hull identification number, on the first rule. Watch out: This is the number the deputy will be checking against the vehicle. Copy it from the plate on the car, not from the paperwork, because the whole exercise exists to prove the two agree.
2	YOU	Part I - year, make, model, colour, cylinders	Five short fields across the row underneath. Watch out: Cylinders is asked for on Alabama title documents and forgotten on most of them. It is printed on the face of the certificate if you have one.
3	YOU	Part I - owner names	Owner 1 and Owner 2, exactly as the certificate names them. Watch out: If the certificate joins two names with and, both owners are in this transaction and both will have to sign what follows.
4	YOU	Part I - resident physical address and mailing address	Two rows. The physical address has to be a real Alabama location. Watch out: A post office box belongs in the mailing row and only where no lienholder is listed - the Department says so about the title application, and this form feeds it.
5	YOU	Part I - lienholder, lien date and address	The recorded lienholder, if there is one, with the date of the lien. Watch out: Leave it empty if there is genuinely no lien. Naming a lender who was paid off years ago drags a release into a transaction that did not need one.
6	YOU	Part II - appoint the licensing official	Write the licensing official's name in the first gap and the county in the second, then sign and date. Watch out: Ring the office first and ask whose name goes in. Titles differ by county - a judge of probate here, a licence commissioner there - and the form wants the person, not the office.
7	OTHER	Part III	The licensing official appoints the government official named in Part IV as a deputy, prints their name, signs and dates. Watch out: This is the part that gives the inspection its legal weight. An inspection done by somebody who was never deputised is not an inspection under Chapter 8.
8	OTHER	Part IV	The deputised official certifies the physical inspection, and gives their printed name, their agency name, their signature and the date. Watch out: The agency name matters as much as the signature. It is what tells the Department that a government official, and not a helpful neighbour, stood next to the vehicle.

What gets this one rejected

- An owner completing Part III or Part IV. Each part carries its own to be completed by line, and two of the four belong to public officials.
- A deputy who is not a government official. Part IV asks for the government official's agency name as well as their name, which is the point of the exercise.
- A blank county in Part II. The appointment is of a named licensing official of a named county, and without the county it appoints nobody.
- Using it to get out of an inspection. It moves the inspection; it does not remove it. Somebody still has to stand next to the vehicle and check the number.
- Lienholder details left off where a lien exists. The block asks for the name, the lien date and the address, and the Department reads them against its own record.

☐ Amber is what you write ☐ Grey is a block somebody else completes The filled-in example is at the start of this sheet.

Read off MVT 5-9 (6/23) and the Alabama Department of Revenue, Motor Vehicle Division's own pages, current as of 2026-08-23. Plain-language help with a form, not legal advice — where this and the agency differ, the agency governs.

sellmycarhub.com